



Direct Debit Confirmation



Important: Confirmation of the set-up of your Direct Debit Instruction, including future payment schedule

Having accepted your Direct Debit details I would like you to confirm they are correct. Please can you check that the list below including your payment schedule is correct.

Account Number:

Bank Sort Code:

Date of First Collection:

Amount to be debited:

If any of the above details are incorrect please call **01209 714766 option 1** or email membership@cblc.co.uk. However, if your details are correct you need do nothing and your Direct Debit will be processed as normal. A copy of your Direct Debit guarantee is below.

For your information the collections will be made using this reference:

Service User Number:

Direct Debit Ref:

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Carn Brea Leisure Centre Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Carn Brea Leisure Centre Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Carn Brea Leisure Centre Trust or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Carn Brea Leisure Centre Trust asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.